



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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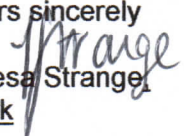
Web: www.melkshamwithout.co.uk

Tuesday 3rd October 2017

Dear members

You are cordially summoned to attend the **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 9th October 2017, at 7.00pm at Crown Chambers, 7 Market Place, Melksham, SN12 6ES** to consider the agenda below.

Yours sincerely


Teresa Strange
Clerk

AGENDA

1. **Welcome, Announcements & Housekeeping**
2. To receive **Apologies** and consider approval of reasons given.
3.
 - a) To receive **Declarations of Interest**
 - b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.
4. To consider holding items in **Committee (Agenda item 17a &b) due to confidential nature** *Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted*
5. **Invited Guest:** Colin Goodhind re Melksham **Parkrun** Update
6. **Public Participation**
7. **Councillor Training:**
 - a) Reminder that WALC Core Skills training Mon 20th Nov (with Melksham Town Council)
 - b) To note "How to negotiate a better outcome in planning" training now booked for Mon 15th Jan and to consider acceptance of contract
 - c) To note copies of "The Voice of the Councillor" report available
8. **Council representatives:**
 - a) To consider request for representative on Young People's Awards working party
 - b) To consider substitute for Health Forum Thurs 26th Oct at 6pm at Town Hall
 - c) To note email from Melksham Community Safety Partnership
9. To approve the **Minutes of the Full Council** meeting held on 11th September

Serving rural communities around Melksham

10. Planning:

- a) To approve the Minutes of the **Planning Committee** meeting held on 25th September
- b) To formally approve Planning Committee **Recommendations**
- c) To consider revised plans submitted for planning application **17/02904/FUL - Evans Business Centre**, Hampton Park West, if deadline extension not granted

11. Highway & Streetscene:

- a) To approve the Minutes of the **Highways & Streetscene Committee** meeting held on 25th September
- b) To note letter from BRAG (Bowerhill Residents Action Group) supporting request for Bowerhill road sign
- c) To formally approve Highway & Streetscene Committee **Recommendations**
- d) To consider applying for grant funding for footpaths (CATG) and kissing gate (Area Board)
- e) To note new dates for CATG meetings in 2018 and new Highway & Streetscene meeting

12. Asset Management:

- a) To approve the Minutes of the **Asset Management Committee** meeting held on 2nd October
- b) To formally approve Asset Management Committee **Recommendations**
- c) To consider not applying increased Allotment rent for non parish residents if change due to Community Governance Review

13. Finance:

- a) To note **Receipts and approve Payments & Bank Transfers**
- b) To note verbal update on budget reporting ability & training undertaken
- c) To approve addition of new Finance Assistant to **bank mandates** for viewing and setting up payments
- d) To note "**Conclusion of Audit**" from Grant Thornton, External Auditors for year ending 31st March 2017
- e) To note **Council Tax Setting Timetable 2018/19 & Overall Summary** from Wiltshire Council
- f) To note DCLG 2018/19 Local Government Finance Settlement consultation paper, in particular **Council Tax Referendum Principles**
- g) To note response from Wilts Cllr Phil Alford re: Business Rates retention

14. Health & Safety:

- a) To receive report following Clerk's IOSH H&S training
- b) To consider way forward for new and reviewing Risk Assessments

15. Wiltshire Council Consultations & Briefing Notes:

- a) To consider submitting comments on **Car Parking Consultation**
- b) To consider submitting comments on **Waste Strategy Consultation**
- c) To note closure of Bowerhill Household Recycling Centre 30th October – 11th November for refurbishment

16. Community Projects/Partnerships:

- a) To consider correspondence from Melksham Town Council re: joint working
- b) To note report from TransWilts on Train services
- c) To note report from TransWilts on Bus proposal (community option)
- d) To note NFU (National Farmers Union) and Wiltshire Police campaign to reduce hare coursing in Wiltshire
- e) To consider sending representative to Community First AGM & Awards: Weds 11th Oct
- f) To note mental health figures for Wiltshire following Wiltshire Mind AGM
- g) To note "Volunteer Recruitment Event" for Melksham Remembers Project

17. Staffing & Resources:

- a) To note progress report on Apprentice Parish Officer's NVQ
- b) To consider future plans for Apprentice Parish Officer role
- c) To consider Ill Health Liability Insurance cover for Wiltshire Pension scheme (to opt in or out)